

## SETTING UP APPLE MAIL

**STEP 1.** Open Mail (click it on the Dock or open it from the Applications folder).

**STEP 2.** If the "Welcome to Mail" assistant does not appear, choose Add Account from the File menu.

**STEP 3.** Fill in the Full Name, Email Address, and Password fields. Your email account password will be stored locally on your Mac in Keychain and used automatically to log into your email account when you open Mail.



**STEP 4.** Choose IMAP for the Account Type.

**STEP 5.** Give your account a useful description. We strongly suggest using the full email address for this account, such as "johndoe@yourdomain.com." However, it can be called whatever you want.

**STEP 7.** For Incoming Mail Server, enter the access domain for your (gs) Grid-Service, mail.wundersolutions.com

**STEP 9.** Enter your User Name, which must be the full email address such as "johndoe@yourdomain.com"

Next, provide the password. Click on **Continue** to proceed.



**STEP 10.** If you are prompted for Incoming Mail Security settings, check the box for Use Secure Sockets Layer (SSL), and choose "Password" for Authentication. Click Continue to proceed.



**STEP 11.** For Outgoing Mail Server, choose a useful description. We strongly suggest using the full email address for this account, such as johndoe@yourdomain.com. However, it can be called whatever you want.

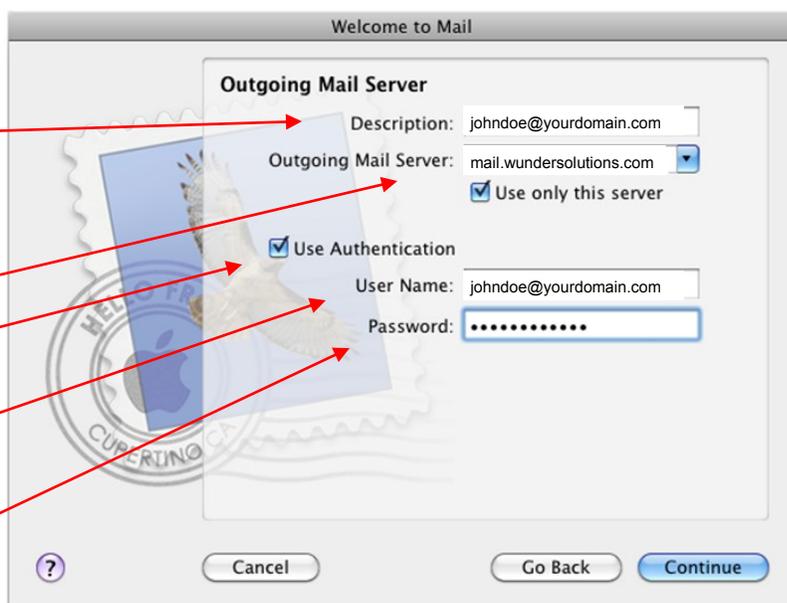
**STEP 12.** Enter the Outgoing Mail Server, which will be the access domain for your (gs) Grid-Service - mail.wundersolutions.com

**STEP 13.** Select "Use Authentication"

**STEP 14.** Enter your User Name, which must be the full email address such as johndoe@yourdomain.com

**STEP 15.** Next, provide the password.

Click Continue to proceed.



**STEP 16.** If you are prompted for your Outgoing Mail Security settings, check the box for Use Secure Sockets Layer (SSL), and choose "Password" for Authentication. Click Continue to proceed.



**STEP 17.** Verify your settings in the Account Summary. Check "Take account online." Click "Create" to complete the process.

